




Example Prise De
Notes - The New
Workers

The New Workers


Special markings :

 A todo item.

 Something I am waiting for, to follow-up for delivery.


 An interesting piece of information.


 A new project for the project list.

 A question to ask, search for answer.

Ticked boxes meaning :


 Done.


 Cancelled.

 Moved to another way of follow-up.

Bullets :

 Something I did for professional reason.

 Something I did for personal reason.

 Blacken the bullet if the action took long.

Most important tasks:

- ... Page Demo notes (and)
- ... Monter le podcast
- ... Publier le podcast

Today's date: 10/02/2017 (vendredi)

Today's Location: The New Workers' office

Today's Schedule:

7
8
9
10
11
12
13
14
15
16
17
18
19

→ Page Demo

→ Montage Podcast

→ Publier Podcast

→ Relax



← Des badges pour noter les accomplissements.

• Tâches du matin.

• Page Demo

• Montage audio

ES Episode n° 30

• Ajouter le lien vers goodnotes

idée épisode Patricia



le logo ?

Today's date:

Today's Location:

Urgent

Not Urgent

Do

Do it immediatly

Decide

Schedule it

Important

Delegate

Send to somebody who can do it for you.

Delete

Get rid of it.

Not Important

"Most things which are urgent are not important, and most things which are important are not urgent."

Dwight Eisenhower